



# AJB Sports in Education Data Protection Policy



AJB Sports in Education is committed to the rights and privacies of individuals under the Data Protection Act 1998 together with the new Data Protection Act 2018 (DPA 2018). Which came into play from 25 May 2018.

Information about our staff members, customers and other individuals will only be collected and used for the reasons below and not disclosed to any 3<sup>rd</sup> party unlawfully. This information will be stored in a safe and secure environment and only disclosed with relevant staff members in necessity (below).

For all of our Camps and After School Programs AJB Sports in Education collects personal contact information necessary for our programs.

The information that we collect includes:

Childs Name  
Parents Name  
DOB  
School / Class  
Contact Number  
Email Address

This information is used for contacting customers regarding camps and programs where your child is participating with us as well as for emergency use for our clubs and camps. Information specific for a child's class at school allows organisation within the school between AJB Sports in Education and teachers.

With prior consent we also use this information for marketing and advertising purposes (of our own) for future AJB Sports in Education programs. This information is stored in a safe and secure place and is NOT given out without prior consent or sold to any third parties.

If a customer or staff member or any individual feels their personal information is being misused or their situation regarding specific Personal Data has changed then they are required to contact AJB Sports in Education.

Where required AJB Sports in Education will take appropriate action / corrective measures against unauthorized / unlawful processing, loss, destruction or damage to personal data.